



Dear Parents,

Welcome Back!

The Plainview-Old Bethpage Central School District uses “MySchoolBucks,” an optional payment solution for student lunch purchases. If you would like to use this payment option for school lunches, please review the information below. MySchoolBucks can be accessed at [www.myschoolbucks.com](http://www.myschoolbucks.com) or by clicking on the **\$ sign** on the right side of the District’s homepage or the hyperlink on this page.

### **Existing Users**

If you set up an account last year, all information has been transferred to the new year and your account is still active. If you have misplaced your existing user name or password, click on the “Forgot your username and password?” hyperlink to get assistance.

### **First Time Users**

If you have not used this optional payment system and would like to use “MySchoolBucks” you will be required to set up an account using your child’s ‘Student Number,’ which is a nine-digit number. First, log on to the Infinite Campus portal to retrieve your child’s ‘Student Number.’ Click on “Today” and you will see your child’s student number right next to their picture.

## **To Find Your Child’s Student Number**

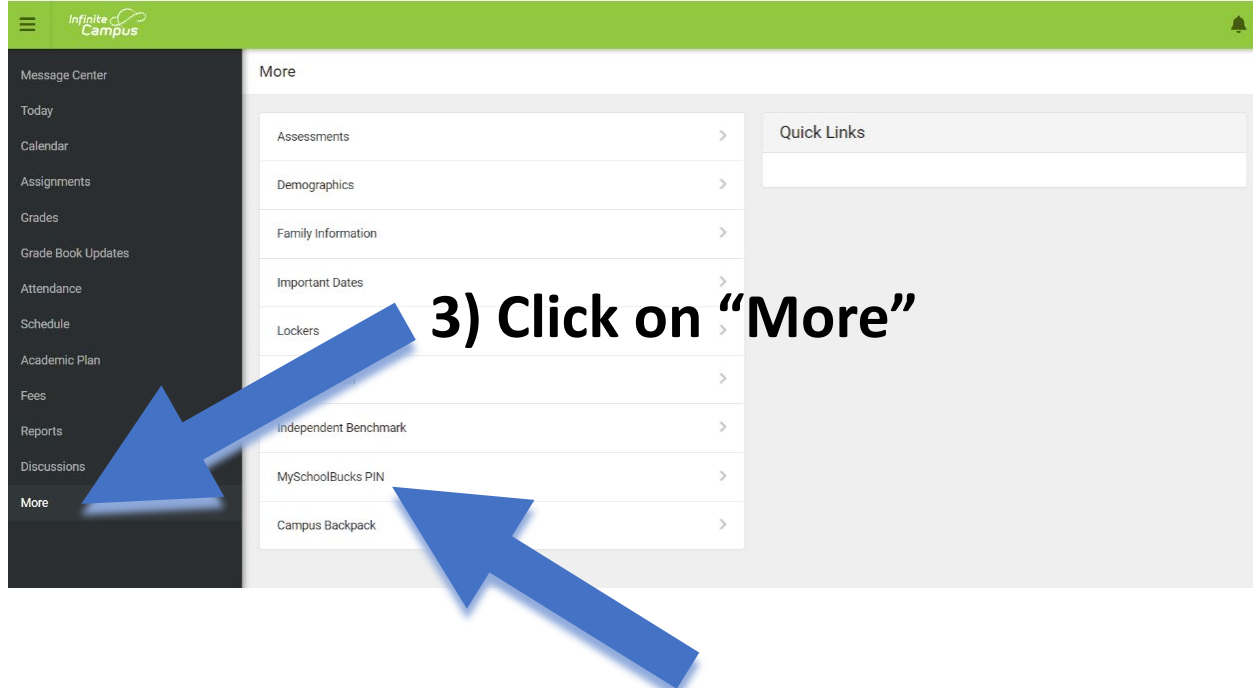
### **1) Click on “Today”**

The screenshot shows the Infinite Campus parent portal interface. A blue arrow points to the 'Today' link in the left-hand navigation menu. Another blue arrow points to the 'Student Number' field in the main content area, which displays '123456789' for John Doe, a student at H.B. Mattlin Middle School, Grade 08. The page also shows the date 'Tuesday, September 3, 2019' and the user's name 'John Doe'.

### **2) This is your child’s student number**

Once you have your ‘Student Number’, please go to [www.myschoolbucks.com](http://www.myschoolbucks.com) and look for the “Sign Up Today” button on the screen. If you want more information about the “MySchoolBucks” system, about how to set up payments or to view How-To videos on “MySchoolBucks”, look for the Help menu located in the upper left-hand corner of the screen.

## To Find Your Child's "MySchoolBucks PIN"



### 4) Click on "MySchoolBucks Pin" to get your child's PIN

In addition, you can locate your child's PIN by clicking on "More" on the bottom of the left side of the screen in the Parent Portal and then "MySchoolBucks PIN" All students use their PIN whenever they go through a lunch line whether they have money on account or are paying cash. **The PIN is not required to register on "MySchoolBucks."** By using the PIN for purchases in the cafeteria, you are able view a history of purchases for your child in "MySchoolBucks." There is no charge for this feature.

#### Additional Options

Please note, the district still accepts payment by check or daily cash purchases. "MySchoolBucks" is optional and you can use "MySchoolBucks" to view balance information without using it to process payments. Please note, if you decide to use "MySchoolBucks" to process payments, there is a convenience fee of \$2.49 per transaction. This fee covers payments up to \$120 per occurrence.

If you have any questions, you can email [parentsupport@myschoolbucks.com](mailto:parentsupport@myschoolbucks.com) or call (855) 832-5226. Also, our Food Service Director can be reached at 516-434-3230.